

ACCOMMODATION BOOKING FORM
Europacolón / Global Colon Cancer - July 2013

First name:	
Surname	
SPG number	
Address:	
Country:	
Telephone:	
Fax:	
E-mail:	

ROOM TYPE	OCCUPANCY	RATE PER NIGHT
Classic room	Single occupancy	€ 115
Classic room	Double occupancy	€ 125

Price includes 10% VAT, Breakfast, Internet, daily bottled water, Gym access

Not included Tourism tax of 0,72€ per person per day

ROOM RESERVATION:

In order to guarantee your reservation, please send us the booking form **completed before 20th June**.

Minimum stay of 2 nights required (upon written request to grupos.admin@fourpointsbarcelona.com we may offer exceptions).

Please return this booking form fully filled out by EMAIL to grupos.admin@fourpointsbarcelona.com

ARRIVAL DATE: _____ Time: _____ (check in time from 3pm)

DEPARTURE DATE: _____ Time: _____ (check out before 12 pm)

PAYMENT DETAILS:

Please find the applicable payment instruction outlined below in this document. We need a valid credit card in order to guarantee the reservation and charge the deposit payment as outlined:

Name of cardholder		
Card type		
Card number		
Expiry Date		
Signature		

NB: For booking's terms please review page 2 of this document

Arvid Schwarz
Meetings & Events Executive
Arvid.schwarz@fourpointsbarcelona.com
Four Points by Sheraton Barcelona Diagonal
T: +34 93 486 88 00



TERMS OF BOOKING:

Cancellation policy:

Cancellations until June 4 th	Free of charge
Cancellations between June 4 th and 27 th	Up to 3 free cancellations on first come first serve basis. As of then, a fee equal to 50% of the anticipated stay will be charged on each respective credit card.
Cancellation as of June 28 th	A fee equal to the entire anticipated stay will be charged on each respective credit card.

NB: For cancellations at any time, please get in contact with grupos.admin@fourpointsbarcelona.com

Payment policy:

Hotel will charge a deposit equal to the value of the 1st night's stay on each respective credit card on June 4th as deposit and guarantee of the booking for each reservation that has been made until that date.

For all additional reservations between June 4th and June 20th, hotel will make a charge equal to the value of the 1st night's stay on June 20th (being the final reservation date).

Open balances to be settled by each guest individually upon check-in at the hotel

In case of no-Shows or cancellations of the event out of the agreed cancellation policy, the deposits will not be refunded.

More info "how to get there": www.fourpointsbarcelonadiagonal.es

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2013

Your life, your responsibility