

## Responsibilities for DiCE Board Members

### Table of Contents

Responsibilities for DiCE Board Members.....	1
General Responsibilities of DiCE Board Members .....	1
DiCE Board Members Profile.....	1
Time Involvement .....	2
Code of Conduct for Aspiring Board Members .....	2
Benefits of being a Board Member.....	2

**DiCE is looking for individuals who can invest time in the organisation and bring their unique skill set to the collective work.**

Will it be you?!

### General Responsibilities of DiCE Board Members

- Review Board agenda and supporting papers to provide comments, suggestions and approval to reach approval at the Board meeting;
- Advise on engagement of DiCE in EU projects based on agreed criteria;
- Contribute to and review the annual work plan and annual report;
- Provide support in crisis scenarios and risk management;
- Respond to ad hoc written or telephone consultation from Chair, Director on Board matters;
- Act as DiCE ambassador at occasional conferences and meetings in areas of key interest/expertise supported by the secretariat;
- Prepare and attend GA;
- Support Treasurer and Director on finance issues and, where possible, Chair

### DiCE Board Members Profile

- **Legitimacy:** to be eligible as a candidate, you need to be
  - An individual from a DiCE Member Organisation or
  - An individual from the Patient Advisory Committee (Chair or Board member) or
  - An individual recommended by a Founder or a Board Member
- **Knowledge of the cancer patient community and the ability to represent their voice at the board level.**

- **Commitment:** we are looking for committed candidates who are willing to take the work of DiCE forward. Candidates should be ready to contribute with time and ideas.
- **Expertise:** DiCE recognises the need for multidisciplinary skills within its Board. We are therefore looking for candidates with varied expertise and skills. We strongly encourage individuals with a specialised background to apply and highlight their expertise in their application.

## Time Involvement

The estimated time investment for Board Members is between 10 and 15 days per year, with 4 to 6 Board meetings a year (mostly online). Potential travel may occur.

It is an unpaid post but travel and subsistence expenses to undertake Board business are covered by DiCE.

Board meetings are conducted in English, and documentation is produced in English.

## Code of Conduct for Aspiring Board Members

### To serve as a DiCE Board Member, we ask you to:

1. Believe in and support the Values, Mission and Vision of the Organisation and be an active advocate and ambassador of these
2. Drive forward the Mission and Vision of the Organisation with strategic thinking and networking activities
3. Be open-minded and constructive
4. Show courtesy and respect for the other Board members and the DiCE team
5. Act in a positive way that contributes to the effective operation of the Board
6. Inspire the current and future activities of the organisation and show a willingness to support and help the DiCE team to achieve them
7. See yourself as having a meaningful impact on the Board and the organisation by providing strategic direction to the activities and future of DiCE
8. Focus on the good of the organisation, independent of personal agendas, self-interest, or influence of others
9. Trust you can help build a good DiCE culture, within DiCE and with all Member Organisations and Advocate members
10. Be willing to dedicate a number of your personal hours on a quarterly basis and without remuneration; to prepare for the different Board meetings by reviewing materials and sitting at the meetings, offering your insight and expert opinion

*What expectations do you have on being a Board member?*

## Benefits of being a Board Member

- Experience at the European level
- Help us influence (shape) European policies
- Meeting and working with like-minded people and knowing that our differences complement each other for an effective board.

- Being part of growing and dedicated organisation.
- Having the opportunity to represent digestive cancer community at various events
- Making a big difference for patients and resources for them.
- Building the partnerships between researchers and advocates for the future of research.
- Networking, which can offer a wider platform for benchmarking and collaboration

To apply, please complete the nomination form and send it to Ghislaine Gerbier (Ghislaine(at) digestive cancers.eu) **by 23 May 2025**.

We will contact you shortly regarding the next steps.

We look forward to receiving your application!